



## RAPC 2019 HM RFQ - ADDENDUM 1

### Questions submitted to Rapides Area Planning Commission regarding Request for Qualifications for Grant Writing, Project/Grant Management, Engineering and Architectural Services for Hazard Mitigation Activities.

#### RAPC Responses in Red.

1. Has RAPC considered procuring A/E services separately from grant writing and project/grant management services? 2 CFR 200.320(d)(5) provides that “(t)he non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. **It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.**”

-RAPC did consider separating the services as described in the question; however, we believe the broad definition of *architectural and engineering services* provided by the Brooks Act allows us to advertise the services together. Furthermore, our belief is that it will be more beneficial to use the same firm from project conception to completion.

2. Does RAPC have any projects currently funded that would be included in this contract? If so, please provide project and funding details.

-No, currently funded projects will be handled solely by RAPC.

3. Has RAPC already been awarded any funding allocations on the Federal, State, and/or Local level that will be dedicated to funding the services described in the RFQ? If so, please provide funding details.

-No. While we do have current awards for multiple buy-out projects and drainage improvements, the similar services advertised in this RFQ are for new projects only.

4. Does RAPC anticipate that it will pay for any of the required services with its own funds?

-Yes, in the instances where local match is required, our agency is prepared to pay with our funds. Additionally, if the selected firm is unsuccessful in writing a winning proposal, RAPC is prepared to pay for preparation costs as designated in contract negotiations.

5. Does RAPC anticipate a term limit for this contract?

-Yes, timeframe will be negotiated with selected firm, but a two-year minimum is anticipated.

6. Will the selected firm be compensated for services during the period prior to execution of a grant agreement with a funding agency?

-Yes. When utilizing funding sources that allow pre-award costs, our intent is to include both the firm and our agency's efforts in the preparation of the application to the extent practical and allowable.