

Quality Assurance Planner
Rapides Area Planning Commission

Job Snapshot

Location: Alexandria, LA

Base Pay: \$35-50/hr

Employee Type: Temporary Part-Time

Industry: Government, Non-Profit

Manages Others: No

Job Type: Technical

Education: Master's Degree in Relevant Field, AICP and/or PE preferred

Experience: 15+ years of relevant project experience

Relocation Covered: No

Contact Information:

Kathy Powell

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Description

This is a temporary part-time position at a professional, governmental agency and is responsible for aiding the project manager and study team in the development of the stormwater study and hydraulic/hydrologic model for the Metropolitan Planning Area. The position is funded for up to three years with an estimated workload requirement of 30-50 hours per month. This position will serve as quality assurance and quality control in all aspects of the study and model and will ensure the implementation of state-of-the-art engineering and planning practices related to the effort. Additionally, based on experience, the selected candidate may assist RAPC staff in other hazard mitigation-related functions.

Requirements

Candidate skills should include reliability, effective written and oral communication, organizational capability, a positive interactive personality, excellent knowledge of hydraulic and hydrologic modeling techniques and relevant software. Candidate education should include a master's degree in a related field. Additional floodplain or watershed analysis experience as well as an engineering license or planning certification are each a plus. RAPC is an equal opportunity employer.



Rapides Area Planning Commission
803 Johnston St
Alexandria, LA 71301
(318) 487-5401

Position Description

Stormwater Study Quality Assurance Planner

Tasks and Responsibilities

Reports to the Executive Director

I. Metropolitan Planning Area Stormwater Study Assistance

Provide assistance to project manager and study team in the development of the stormwater study for the MPA. Attend relevant meetings with consultant team and RAPC project staff to ensure maximum benefit of study and inclusion of relevant hydrologic and hydraulic data analysis. Assist in criteria development for project prioritization and ensure inclusion of state-of-the-art techniques for assessing project impacts as well as existing watershed characteristics.

II. Stormwater Model Development

Provide consistent QA/QC review and recommendations to consultant team as well as RAPC project staff in the development of the MPA stormwater model through oversight for all elements of the model within the parameters of the RAPC/LADOTD Cooperative Endeavor Agreement, common implementation standards, and state-of-the-art methodology.

III. Reporting and Other Hazard Mitigation Related and Administrative Functions

In addition to supporting the PM in meeting all state and federal reporting requirements per funding source; provide monthly reports to PM for board updates, and regular graphic-based/website-friendly reports for RAPC website. Provide assistance as requested by division head or director to other staff as experience or expertise permits, especially in all Hazard Mitigation related activities of RAPC.