

MEETING MINUTES
Metropolitan Planning Organization
Transportation Policy Committee Meeting

Date: September 6, 2018

**Meeting Location: Conference Room, Rapides Area Planning Commission,
 Alexandria, LA**

In Attendance

Committee	Mayor Clarence Fields, CoP – Present (Alternate Rich Dupree) – Present Mayor Jacques Roy, CoA – Present (Alternate Delores Brewer) – Present Mayor Neil S. Kavanagh, Town of Ball – Absent Roosevelt Johnson, CoA – Absent (Alternate Eric Duck) – Present James Villard, CoA – Absent (Alternate James Branch) – Present Nathan Martin, CoP – Absent (Alternate Charlie Moore) – Present Bubba Moreau, Rapides Parish – Absent Richard Vanderlick, Rapides Parish – Absent Troy Roussell, LADOTD – Present (Alternate Keith Sayer) – Present Blake Cooper, Regional Port Authority – Present (Alternate Norman Welch) – Absent Scott Linzay, England Authority – Absent (Alternate Scott Gammel) – Present Laura Phillips, FHWA – Absent (Alternate Carlos McCloud) – Absent Ronisha Hodge, FHWA – Absent
Staff	Matt Johns, Sooraz Patro, Blake Powell, Jonathan Bolen
Others in Attendance	David Gill; Dale Craig, Jonathan Lachaney- DOTD-08; Dennis Woodward, RPPJ; Katherine Davidson; Keith Hillman, MMLH; Mayor David Butler, Town of Woodworth; David Broussard – England Airpark

Agenda Item # 1

Call to Order by Mayor Clarence Fields

Agenda Item # 2

Roll Call

Agenda Item # 3

Approval of Minutes from the previous TPC held on February 16, 2017.

- Motion by Mayor Roy
- Second by Mr. Moore

Agenda Item #4

MPO Housekeeping Projects for Approval

FY 2019-2022 TIP

Sooraz outlined the changes and introduction/addition of new TAC recommended projects to the current TIP FY 2019-2022.

The following amendments were considered:

S. No.	Project Description	Project Name	Type	Funding Year	Funding Description
1.	Add	CoA Bridge Replacements	E + C	FFY 2019; FFY 2020	STP: \$400,000 (E); STP: \$1,600,000 (C)
2.	Add	Motorist Assistance Patrol	C	FFY '2019- '22	STP: \$306,008/yr.
3.	Add	Add Foisy St.: Monroe St. to US 167	Recons	FFY 2020	STP: \$1,600,000
4.	Add	Metropolitan Transportation Plan Update (MTP)	Plan	FFY 2020	STP: \$200,000
5.	Add	Ball: Beeson Hwy. Dr. Bridge Replacement	C	FFY 2021	STP: \$240,000
6.	Add	CoA North Dr. & Memorial Intersection Improvements	C	FFY 2021	STP: \$1,200,000
7.	Add	CoA Jackson St. from MacArthur Dr. to I-49 Pavement Rehab.	C	FFY 2021	STP: \$1,200,000
8.	Add	CoP Susek Dr. Roundabouts Lighting	C	FFY 2021	STP: \$182,400
9.	Add	Bicycle & Pedestrian Plan Implementation	C	FFY 2019 – FFY 2022	STP: \$290,400/yr.
10.	Update	H.012559 Industrial Park Site Rd. LA 1 to River Port Rd.	U +C	Move FFY 2018 to 2019	STP: \$855,000
11.	Update	H.013452 Horseshoe Dr.: Jackson St. to MacArthur Dr.	C	moved from FFY 2019 to FFY 2020	STP funding changed from \$2,400,000 to \$2,734,160)

The following administrative adjustments were considered:

S. No.	Project Description	Project Name	Type	Funding Year	Funding Description
1.	Funding Source	H.012195 I-49 Cable Barriers Avoyelles & Rapides	C	FFY 2018	HSIPPEN to HSIP
2.	Move	H.009299 City of Alexandria Sidewalks	C	FFY 2018	SR2S
3.	Update	H.008271 CoA Sugarhouse Rd. Extension	C	moved from FFY 2020 to FFY 2021	STP: \$2,500,000
4.	Update	H.011505 Alexandria ITS Phase III	F+E+C	moved from FFY 2020 to FFY 2019	NHPP: \$1,845,000
5.	Update	H.000577 US 165-X: KCS Overpass Bridge Removal & replace w/ a@ grade Xing	C	moved from FFY 2019 to 2020	FBR ON/OFF, STPFLEX, NHPP \$2,161,000
6.	Update	H.009122 LA 1204: Bayou Flagon & Kitchen Creek New Bridges	C	moved from FFY2020 to FFY 2021	STPFLEX: \$3,185,000
7.	Update	H.011536 I49: .44mi N US 167 to Exit 80	C	moved from FFY 2020 to FFY 2021	NHPP: \$7,740,000

TPC approved the TIP highways element pending public comments with the final resolution passed immediately after. The public comment period commences from September 7th through September 20th, 2018.

- Motion by Mayor Roy
- Second by Mr. Branch

UPWP FY 2018-2019

Sooraz outlined the changes and updates to the funding summary of the annual work program and described the various approved and anticipated projects within the UPWP. Sooraz stated that there was an increase of \$191,149 owing to inclusion of Natchitoches Bike & Pedestrian Plan and Louisiana highway Safety Commission Grant as well as increase in the yearly Safety contract from \$132,951 to \$322,217.

TPC approved the draft UPWP FY 2018-2019 pending public comments. The ensuing public comment period commences from September 7th through September 20th, 2018.

- Motion by Mayor Roy
- Second by Mr. Gammel

HSCP FY 2018

Jonathan outlined the important changes and updates to the Human Services Coordinated Transportation Plan focusing on rural transit service providers and identifying the missing gaps for the entire Kisatchie-Delta Transit District. Staff requested the approval of HSCP 2018 based on recommendation from TAC.

Mayor Roy requested to table the motion to approve the HSCP until the next Policy Committee meeting so as to give the City of Alexandria Staff ample time to review the document before commencing public comment.

- Motion by Mayor Roy
- Second by Mr. Gammel

Agenda Item #5

Performance Measures

Transit Asset Management Performance targets (Atrans)

Sooraz outlined the direction of MAP-21 and FAST Act federal legislation to incorporate performance management into the planning and programming of transit projects. This requires the creation of a Transit Asset Management (TAM) Plan and State of Good Repair (SGR) performance targets. Atrans is the only fixed route urban transit service provider availing FTA 5307 grant within the A/P MPO metropolitan area. The MPO is supports Atrans transit performance targets. All other on-demand transit service providers (FTA 5310 and/or FTA 5311 grant) are covered by LaDOTD’s group TAM plan.

The MPO/Atrans transit Performance Measures and Targets are as follows:

Asset Class	Performance Measures	Target
Rolling Stock All revenue vehicles	Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	10% of buses and vans must exceed ULB
Equipment Non-revenue vehicles	Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	0.9
Facilities All building or structures	Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	All building must remain above 3.0 rating on the TERM scale

Staff requests TPC that the TAC recommended Transit Asset Management Performance Measures be approved

- Motion by Mayor Roy
- Second by Mr. Moore

System Performance Measures (PM2 and PM3)

Sooraz informed TPC that staff is still awaiting directions and data from LADOTD-HQ and will introduce and seek approval of System Performance Measures in the next TPC meeting to be held in October, 2018.

Agenda Item #6

Beltway Suitability Analysis Criteria

Matt described the work done under the Beltway Suitability Analysis taking into consideration of the Selection criteria finetuned by the Beltway Advisory Committee. Mayor Roy further suggested staff to ensure I-14 SWOT analysis is taken into consideration when drafting the Technical Memorandum for the Beltway Feasibility. Mayor Butler suggested staff to capture the robust growth of the outlying areas of the A/P MPO urbanized area while analyzing the plausible alternative routes. Matt assured suggested changes will be reflected in the ensuing Beltway Commission Committee meeting. Matt further informed TPC that staff is working on changes to the Beltway Commission bylaws to amend quorum requirements as well introduce alternate designation by way of drafting a legislative bill in the upcoming session.

Federal Rulings

No updates.

LA State Legislature Bills

No new updates.

Member Entity Updates

Scott informed TPC that an announcement to appoint the next England Airpark Executive Director is tentatively scheduled for September 27, 2018.

Mayor Butler informed TP that the Alexandria Golf Course was sold to a Trust.

Agenda Item #6 Other Business

No updates.

Agenda Item #7 Adjournment

- Motion by Mayor Roy
- Second by Mr. Moore